



NVADG

Animal Rescue Group Supervisor

Check List

Time Done	Action
	Initiate ICS 214
	Contact BCPH and get permission to activate
	Coordinate with Animal Control: Assignment, Shelter Locations, etc
	<ul style="list-style-type: none"> Establish Evacuation Staging Area location(s) Establish Shelter location(s)
	Activate NVADG Dispatch
	Assign Driver for Initial Attack Trailer
	Assign Driver for IFAW Rig
	Request BCPH Sheltering Trailer
	Assign a Shelter Group Leader
	Assign an Evacuation Group Leader
	Assign an Agency Representative and send them to the ICP as soon as possible
	Assign a Safety Officer
	Assign a Communications Unit (Phones, radios, ham radios, Hotlines, etc)
	<ul style="list-style-type: none"> Redirect Hot lines Radios: Repeater, King Radios, Family Radios
	Assign a Public Information Officer (PIO)
	Initiate ICS 201 form
	Coordinate with BCSO
	Coordinate Mutual Aid Resources: HSUS, UAN, etc. as necessary
	Coordinate with Veterinarian(s) (Local, CVMA/VMAT)
	Coordinate with Red Cross
	Comfort Items (food, bathrooms, etc.)
	Request CCC
	Determine operational working period
	Provide Information and Safety Briefings to Animal Group (Hourly)
	Have (hourly) organizational meetings with Team Leaders
	Acquire Assistant or Deputy as necessary, assign one to key positions if available