



NVADG Cat Shelter

Check List

Time Done	Action
	<p>Initiate 214 Vest: Cat Shelter Manager Check List: Laminated Radios: Family White Board: Briefing on Assignment(s):</p>
	<p>Operational Period _____</p> <p>Schedule: Cat Shelter (form is in Intake tub)</p> <p>Staffing Needs: # of _____ NVADG Volunteers</p>
	<p>Set Up</p> <ul style="list-style-type: none"> • Assemble cages and cat houses • Design a floor plan <ul style="list-style-type: none"> General population Quarantine area Supply storage Cleaning Area(s) • Signage • Supplies: Check Out of Outreach Trailer <ul style="list-style-type: none"> Feed (adult and kittens) Feed bowls Towels Water bowls and water jugs Cat litter & litter boxes (Shredded paper for burned paws: NVADG storage) Disposable gloves and protective gloves • Cleaning cart and cleaning supplies •
	<p>Coordinate with:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Animal Shelter Leader <input type="checkbox"/> Intake <ul style="list-style-type: none"> • Intake procedures <u>protocol</u> • Release procedures <u>protocol</u> • Owner visiting <u>protocol</u>
	<p>Things to Consider</p> <ul style="list-style-type: none"> • Form 213 – give to Animal Shelter Leader • NVADG – overnight Cat Shelter accommodations as necessary •