



# NVADG Dog Shelter

## Check List

Time Done	Action
	<p><b>Initiate 214</b>  <b>Vest:</b> Dog Shelter Manager      <b>Check List:</b> Laminated  <b>Radios:</b> Family                      <b>White Board:</b>  <b>Briefing on Assignment(s):</b></p>
	<p><b>Operational Period</b> _____</p> <p><b>Schedule:</b> Dog Shelter (form is in Intake tub)</p> <p><b>Staffing Needs:</b> # of _____ NVADG Volunteers</p>
	<p><b>Set Up</b></p> <ul style="list-style-type: none"> <li>• assemble cages and kennels</li> <li>• Design a floor plan <ul style="list-style-type: none"> <li>General population</li> <li>Quarantine area</li> <li>Supply storage</li> <li>Kennels as necessary</li> <li>Cleaning Area(s)</li> <li>Dog walking area</li> </ul> </li> <li>• Signage</li> <li>• Supplies: Check Out of Outreach Trailer <ul style="list-style-type: none"> <li>Cleaning Supply Cart</li> <li>Feed (adult and puppies)</li> <li>Feed bowls</li> <li>Towels</li> <li>Water bowls and water jugs</li> <li>Disposable gloves and protective gloves</li> </ul> </li> <li>• Cleaning supplies</li> <li>•</li> </ul>
	<p><b>Coordinate with:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Animal Shelter Leader</li> <li><input type="checkbox"/> Intake <ul style="list-style-type: none"> <li>• Intake procedures <u>protocol</u></li> <li>• Release procedures <u>protocol</u></li> <li>• Owner visiting <u>protocol</u></li> </ul> </li> </ul>
	<p><b>Things to Consider</b></p> <ul style="list-style-type: none"> <li>• Form 213 – give to Animal Shelter Leader</li> <li>• NVADG – overnight dog shelter accommodations as necessary</li> </ul>