



NVADG Evacuation

Check List

Time Done	Action
	<p>Initiate 214, 211</p> <p>Vest: Evacuation Leader</p> <p>Radios: King / Family / Cell</p> <p>Check-In</p> <p>Check List: Laminated</p> <p>White Board: Two</p>
	<p>First Operational Period _____</p> <p>Staffing Need(s) Evacuation Team Members _____ # of individuals</p> <p>Briefings: Situation / Assistance</p> <p>Assignments: status, safety, LCES</p> <p>Appoint an:</p> <p>Evacuation Assistant (only if needed) Name _____</p> <p>Dispatcher Name _____</p> <p>Security for Evacuation (only if needed) Name _____</p> <p>Evacuation Team Lead(s): Name(s) _____</p> <p>_____</p> <p>Additional Staffing (Equipment, Vehicle Inspection, etc.) Name _____</p> <p>Name _____ Name _____</p>
	<p>Coordinate with:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Animal Group Supervisor: logistics, supplies, etc. <input type="checkbox"/> Animal Control / S&R, and aligning Agencies <input type="checkbox"/> Hot Line or other Assistance <input type="checkbox"/> Shelter Leader: needs, abilities, flow, especial requests, etc. <input type="checkbox"/> Intake: priority check-in <input type="checkbox"/> Safety Officer <input type="checkbox"/> Dispatch: flow of calls, special requests, lingo, ETA's, etc. <input type="checkbox"/> Evacuation teams, lead runners and assistants
	<p>Set Up Staging Area(s)</p> <ul style="list-style-type: none"> • White Board (organization, sign-in, availability, cell phone #'s, etc.) • T Card system • Sign-In / Sign-Out sheets, equipment, files, maps, clipboards, radios, PPE's, etc. • Gear: (catch equipment, vehicle items, field bags, trailer items, tubs, etc.) • Carriers (assemble varied sizes if possible) + related equipment • Evacuation Protocol Poster • Staging Area: evacuation wait are, parking, standby, water x 2, rest, first aid, vehicle clean preparation and clean up.
	<p>Things To Consider</p> <ul style="list-style-type: none"> • Evaluates availability of personnel, vehicles, trailers (emergency response capabilities) • Continually checks on personnel often conducting safety briefings and discussions • Oversees and activates team(s) appropriate for the call or incident severity level; only if the Dispatcher is in doubt. Pulls personnel or vehicles when necessary. • Requests or provides additional resources, personnel or equipment with a 213 form to the Animal Group Supervisor. • Review all incidents addressed with teams. • Supports, debriefs, • <u>Report</u> all incidents and injuries to Animal Group Supervisor.