NVADG  Safety Lead

Check List

<table>
<thead>
<tr>
<th>Time Done</th>
<th>Action</th>
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<tbody>
<tr>
<td></td>
<td>Initiate 214</td>
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<tr>
<td></td>
<td>Vest: Safety Check List: Laminated</td>
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<td></td>
<td>Radios: King / Family Whiteboard:</td>
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<td>Briefing on Assignment(s):</td>
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As Safety Lead, you are responsible for helping to develop, implement, and recommend measures for assuring personnel safety, and to assess and/or anticipate hazardous and unsafe situations.

Coordinate with:
- Animal Group Supervisor to establishing the shelter / operational period
- Butte County Animal Control, EOC, Butte County Sheriff’s, etc.
- Shelter
- Intake
- Evacuation

Assist leads in establishing restricted areas as desired. Use signs, barrier tape, fencing (if available) to facilitate the management of the areas.

Set Up
- Make a visual inspection of every perimeter at the beginning of an event, and periodically throughout the time the shelter is open, noting such actions on your ICS-214. Immediately correct any deficiencies. Risk vs gain assessment
- It is vital that every area that will contain animals: intake, housing, exercise area, be THOROUGHLY INSPECTED to be certain the areas are SECURELY ENCLOSED.
- The most critical times are as the Shelter is being opened to accept animals and again as the animals are released; there is less attention being paid to security when activities are gearing up and winding down.
- You are responsible for seeing that the various areas, parking, traffic flow, kennels, exercise area, and triage are secured from unauthorized individuals gaining access.
- Signage

Things To Consider
- If you encounter difficulties, contact the Animal Group Supervisor / Shelter Lead for assistance
- Be sure Convergent Volunteers receives a safety briefing; always record that action on your 214.
- Use ICS-214 to maintain a list of those volunteers (NVADG / County) assisting you: location, time in/out. Record all actions taken by you or your volunteers.
- Zoonotic Diseases: Don’t bring anything home (Quarantine, foot baths, etc.)
- Restrooms and Sanitation
- Proper Nutrition for volunteers
- Mandatory Breaks plus Hydration, Hydration, Hydration!
- Follow Butte County Public Health Food Safety Guidelines
- Proper Clothing: long pants, closed toe shoes, personal hygiene
- Debriefing: Psychological First Aid
- Aggressive Animal Management Procedures
- Evacuation Team: PPEs, Radios, Fire Shelters, etc.
- ICS 213 General Message (detailed information for shelter needs) up flow at your facility / Shelter

1/10/2020