



North Valley Animal Disaster Group Standard Operating Guidelines

Title: Historian

Objective: Assure that we have historical records

Description:

The Historian will be appointed by the Executive Director at the approval of the Board of Directors. The Historian will report to the Executive Director.

Responsibilities include:

- Archiving any printed, electronic, video recordings, etc. that concern NVADG.
- Using best practices in preserving materials. Ex: Anti-acid sprays, etc.
- Assisting Community Outreach in making public displays of materials.

Related Documents Attached: n/a

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