

FORKLIFT OPERATOR'S EVALUATION AND AGREEMENT



Operator: _____ Date: _____

- 1. Shows familiarity with truck controls.
- 2. Gave proper signals when turning.
- 3. Slowed down at intersections.
- 4. Sounded horn at intersections.
- 5. Obeyed signs.
- 6. Kept a clear view of direction of travel.
- 7. Turned corners correctly – was aware of rear end swing.
- 8. Yielded to pedestrians.
- 9. Drove under control and within proper traffic aisles.
- 10. Approached load properly.
- 11. Lifted load properly.
- 12. Maneuvered properly.
- 13. Traveled with load at proper height.
- 14. Lowered load smoothly/slowly.
- 15. Stops smoothly/completely.
- 16. Load balanced properly.
- 17. Forks under load all the way.
- 18. Carried parts/stock in approved containers.
- 19. Checked bridge plates/ramps.
- 20. Did place loads within marked area.
- 21. Did stack loads evenly and neatly.
- 22. Did drive backward when required.
- 23. Did check load weights.
- 24. Placed forks on the floor when parked, controls neutralized, brake on set, power off.
- 25. Followed proper instructions for maintenance – checked both at beginning and end.

Evaluator (Print): _____ Sign: _____

I acknowledge the following:

- I have reviewed the Toyota Operator's and Owner's Manual.
- I have reviewed the NVADG Forklift Operations Standard Operating Guidelines.
- I have reviewed Cal/OSHA General Industry Safety Orders 3660 through 3661
- I have received training on the proper use of lift trucks.
- I am aware of the hazards of improper use of lift trucks.

I agree to the following:

- I will operate lift trucks only when authorized.
- I will always use lift trucks in a safe manner that will not violate safety rules, orders, regulations, laws, or best practices.

Operator Sign: _____ Date: _____