



Morning Cat Care Routine



Opening Cat Shelter: Look at every single kennel / condo and make sure there is a cat in each. Assess each cat for any health issues.

Volunteer and Animal Safety is Priority

Work in Teams of Two

Morning Cat Shelter Feeding

- Feed all cats wet food (.25 of wet cat food) in a new paper food tray.
 - One can of food makes four trays. (1 oz. can).
 - Feed Special Diet instructions only (slurry = dry + wet food).

Cleaning Cat Kennels / Condos and Feeding Dry Food / Watering

- Document evening food consumption on Cat Care Schedule (use military time).
 - Throw away the previous day food and food tray.
 - Do Not throw away morning food, until evening feeding.
- Change gloves after each kennel!
 - Document urine, and feces (+ or -) on Cat Care Schedule.
 - Throw away pee pads and replace it with a new pee pad.
 - Wipe the kennel / condo with a paper towel that is wet using water, as necessary.
- Dump water, wipe the water bowl with paper towels.
 - Fill to 50% with fresh water.
 - Document on Cat Care Schedule:
 - Time / AR# / Eating ____% and Drinking ____%
 - Use percentage (%) as in 75% means $\frac{3}{4}$ of the food was eaten.
 - AMOUNT OF FOOD EATEN, and WATER DRANK
- Feed dry food 1/3 cup in a new paper food tray.
- Remove and dump the litter box.
 - Refill with two scoops of clean litter. (Enough to cover bottom).
 - Return the clean litter box with litter.
- Clean dirty empty kennels / condos for new cats.
 - *Only use Rescue Solution when a kennel / condo needs to be cleaned for a new cat.
 - Pre-clean heavily soiled areas by removing excess organic debris, paper towels.
 - Use pre-mixed Rescue Solution prepared by BCAC-ACO or Shelter Lead.
 - Spray on a paper towel, visibly wet surfaces thoroughly.
 - All surfaces must remain wet for 10 minutes.
 - Air Dry or dry surfaces if necessary. Use paper towels to complete the drying.
 - *If there is extreme waste, take the kennel to Wash Station.
 - All soiled hammocks are saved. Place it in a bag for washing.
 - Replace it with a clean hammock.
 - Attach Cat Care Schedule to the new kennel.
- General Cat Shelter Cleaning
 - Take the trash bags out before they get too heavy.
 - Sweep floors with carpet sweeper.
 - Restock carts: peep pads paper towels, water pitchers.

